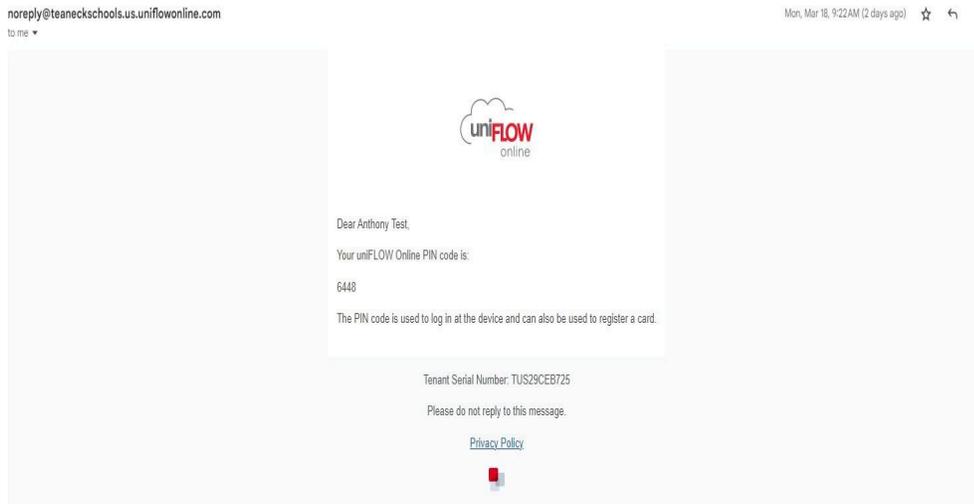
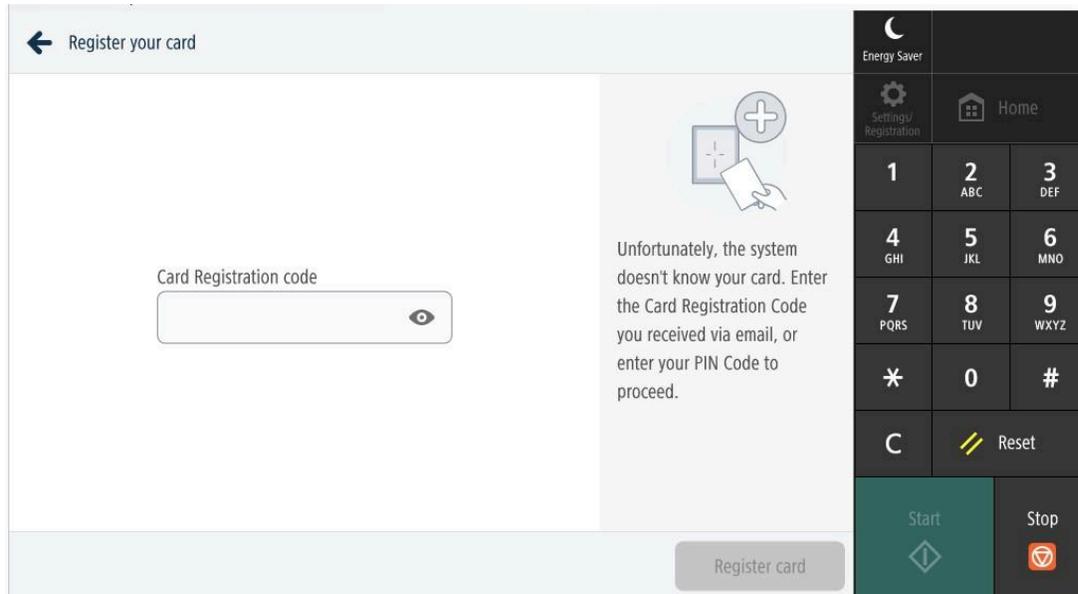




By now, everyone should have received an email from UniFlow with their PIN information. Please double-check your emails if you haven't received one yet, and if you have not received one, please advise your building tech.

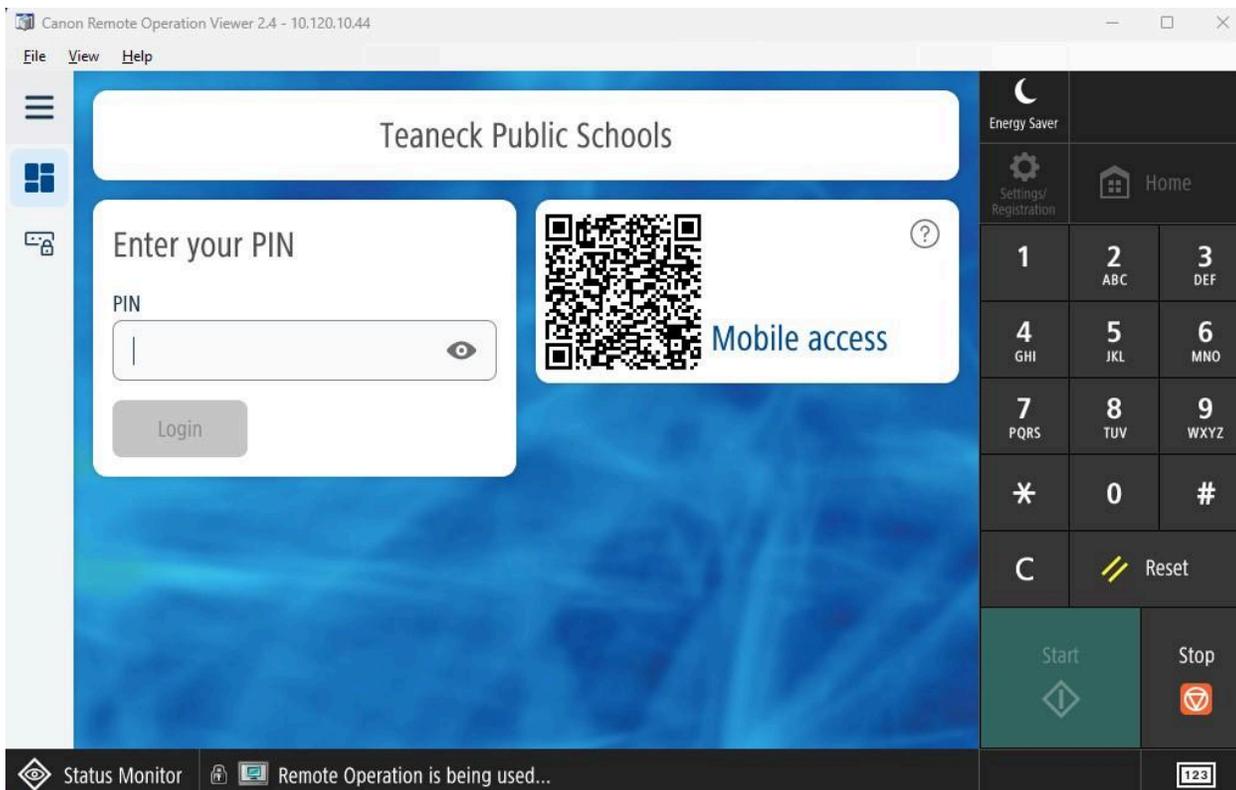


A prompt will pop up on the screen asking you to enter your 4-digit PIN.



After entering your PIN, it will log you out, declaring that the PIN is associated with your ID.

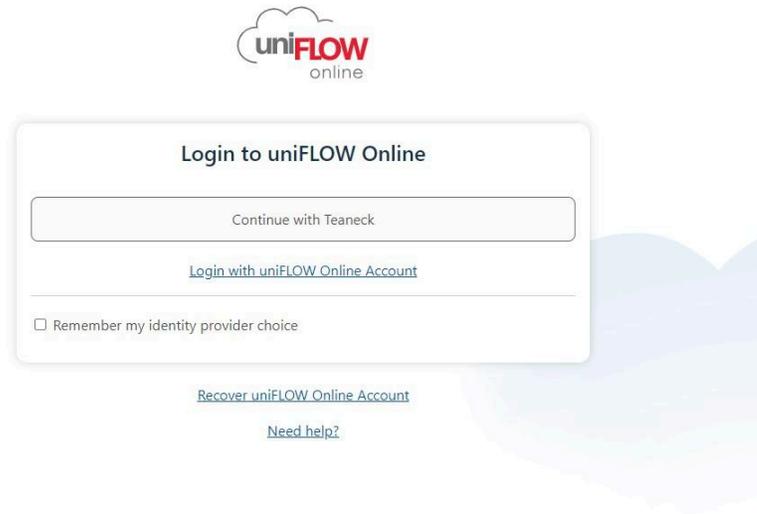
Swipe your card to log in again.



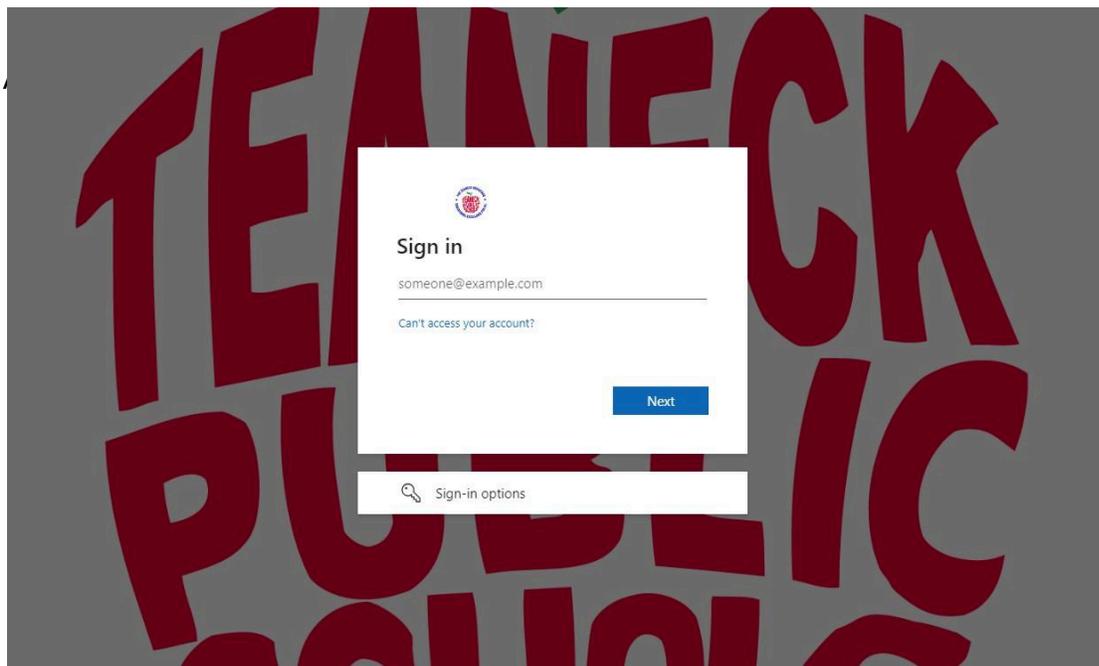
On your devices search for the UniFlow application.



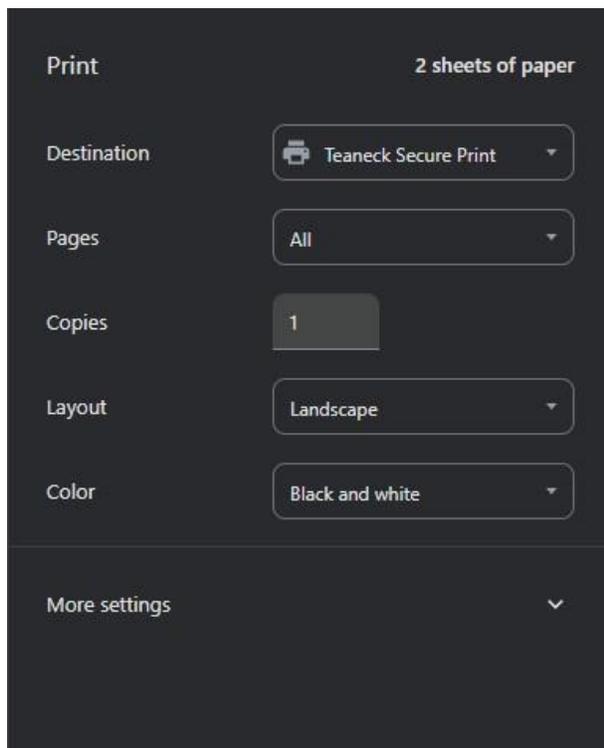
Open the application, and this prompt will pop up, asking you to log on. Click on “Continue with Teaneck”



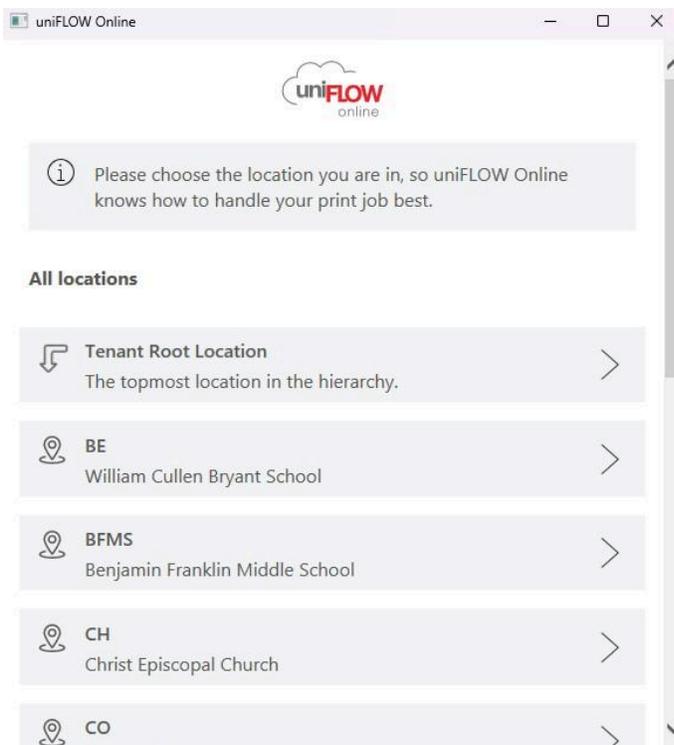
Log in with your Teaneck email and password



When printing, please be sure to select “Teaneck Secure Print”



After you have sent a print job to the print queue, a prompt will appear asking you to select a location. Please select your current location.



You have successfully set up and printed to Teaneck Secure Print.  
 You can access your UniFlow dashboard by visiting this link

<https://teaneckschools.us.uniflowonline.com>

The screenshot shows the UniFlow Online dashboard for user Anthony Test. The interface includes a sidebar with navigation options: Dashboard, Start printing, Extensions, and Legal notice. The main content area is divided into two columns.

**Notifications:** A list of four notifications, each with a 'Delete' link and a 'Page 1 of 1' indicator at the bottom.

- Connect with Google Drive:** Connect uniFLOW Online with your Google Drive account. [Connect](#) [Delete](#)
- Email print job:** Discover how to send a print job via email using the following link. [Start Print](#) [Delete](#)
- Register a Card:** Register your ID card on a device using your Card Registration Code or PIN. [Delete](#)
- Review your Usage:** Different reports can be found using the following link. [Dashboard](#) [Delete](#)

**Identities:** A table listing user identities with columns for Type and Value.

Type	Value
Active Directory Federation Services	Trained identity
Email	anthonytest@teaneckschools.org (Provisioned)
PIN	6448
User name	anthonytest@teaneckschools.org (Provisioned)
User name	anthonytest (Provisioned)

Total: 5

**My queue:** A section for managing print jobs, currently showing 'No entries' and a 'Page 0 of 0' indicator.

The screenshot shows the UniFlow Online dashboard for user Anthony Test, focusing on file upload and mobile app installation options.

**Send file via drag and drop:** A large dashed box with an upload icon and text: "Drag files (max. 100 MB) to print, or [browse](#). [Show list of supported file types](#)".

**Send file via email:** A section with the email address [mobileprint@teaneckschools.us.uniflowonline.com](mailto:mobileprint@teaneckschools.us.uniflowonline.com), a "Copy to clipboard" button, and a "Send an email now" button. Text below explains: "Send your print jobs to the above email address. Just attach any file of the supported file types to your email, and it will be sent to your secure printing queue. The max. file size is 100 MB. [Show list of supported file types](#)".

**Install mobile app:** A section with buttons for "GET IT ON THE App Store" and "GET IT ON Google Play". Text below: "To connect your phone to uniFLOW Online, download the app 'uniFLOW Online Print & Scan' from the app store for your phone. Once installed, open the app and enter the displayed secret code."

**Install Chrome extension:** A section with a "Available in the Chrome Web Store" button. Text below: "Install the Chrome extension via the Chrome Web Store. After that, you can start printing files to your uniFLOW Online For Students input queue."



Here, you can reset your PIN if you forget it for any reason. You can also see your print queue, drag and drop print jobs, or browse print jobs to your queue in the “Start Printing” section. You can also see your scan history.

If you have any questions or concerns, please submit a ticket at

<https://teaneck.incidentiq.com/>